

Dallas County Quick Tips



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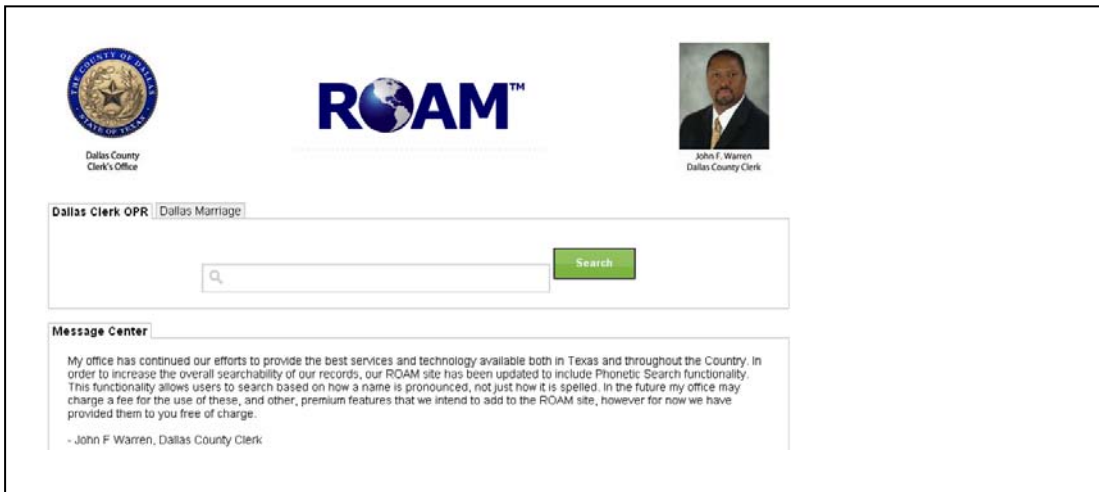
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Introduction

ROAM Rapid Online Access Method, is a robust, easy to use, enterprise data retrieval solution. ROAM allows you to run full text searches across all data elements, or selected data elements, with near instant results. Learn more about ROAM and its capabilities below.

Key Tips for all Search Options:

1. Within the ROAM's homepage users are able to perform the following searches.
 - a. Full name search: Jane Smith
 - b. Business name search: Something Different
 - c. Instrument #: 200800236985
 - d. Volume/Page: 82126 25255



2. The ROAM database will return every instance of your search criteria that has been recorded.

Dallas Clerk OPR [Dallas Marriage](#) [File Assumed Name or Submit Marriage Application](#)

ROAM™

Search: [Advanced Search](#) [What is Phonetic Search?](#)

Search

Dallas Clerk OPR Results 1 - 25 of 745

1 2 3 4 5 6 7 8 9 10 Next All Records Verified

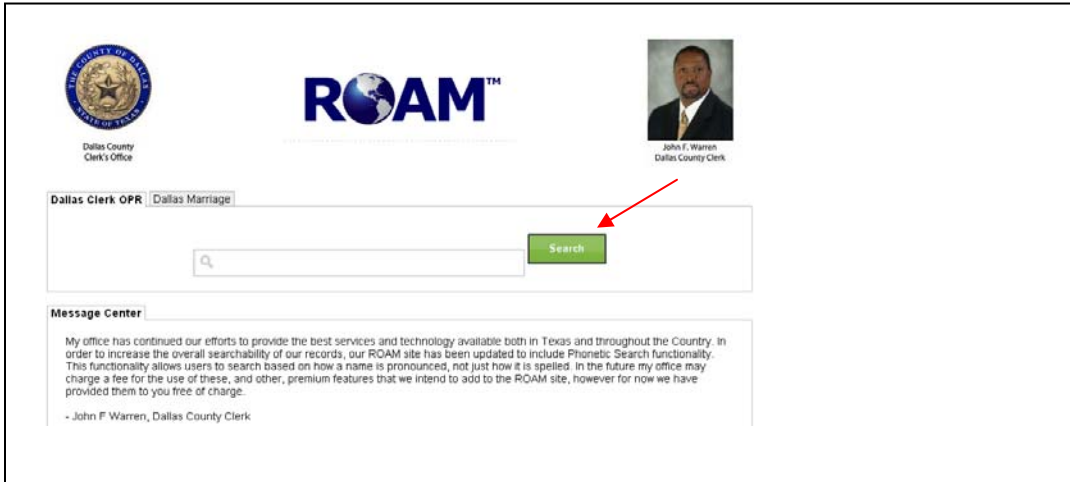
Filter By Index Type	Instrument	Date Recorded	Name	Party Role	Doc Type	Book	Page	Other Name	LegalDescription
<input type="checkbox"/> Assumed Names(22)									
<input type="checkbox"/> Divorce(4)									
<input type="checkbox"/> Official Public Records(719)	201000114439	09/06/2010 01:40:50 PM	SMITH REBA JANE ABBOTT DECD	Grantee	AH			SCHMIDT CHRISTI R	
Filter By Party Role									
<input type="checkbox"/> Grantee(346)	201000086063	04/09/2010 01:05:58 PM	STANFILL KAREN JANE SMITH TR	Grantee	DEED			STANFILL GREGORY N	LT:20 BLK:A BK:91103 PG:48: CITY:DESOTO SUB:SILVER CR CROSSING PHASE III SECTION
<input type="checkbox"/> Grantor(373)	201000044839	02/24/2010 03:04:37 PM	SMITH LAMBERT MELISSA JANE	Grantee	DEED			SMITH GLEN E	LT:2 BLK:30 CTBLCK:5372 BK PG:151 CITY:DALLAS SUB:CAI VIEW HEIGHTS FIFTH INSTALL

* Click on any column in the search result grid to sort your results.

Advanced Search Tips:

The advanced search allows users to search county records by instrument number, a date range, full name and business name, designated status, and full legal description.

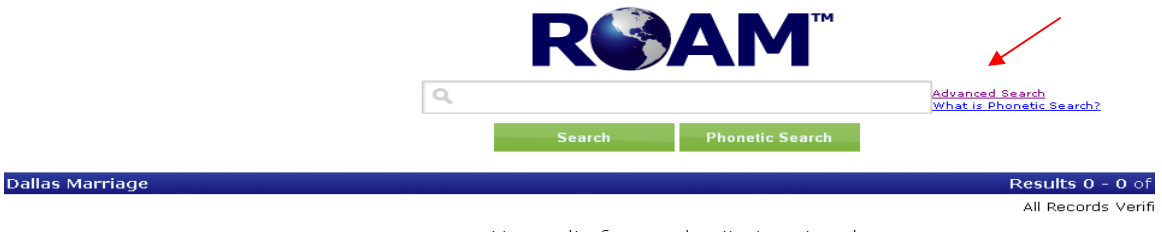
Step 1: Click the Search button



Step 2: Click the Advanced Search link

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



Step 3: Advanced Search Screen

[Dallas Clerk OPR](#) [Dallas Marriage](#) [File Assumed Name or Submit Marriage Application](#)

Instrument :	<input type="text"/>	AND ▾
Date Recorded :	From : <input type="text"/> <input type="text"/>	To : <input type="text"/> <input type="text"/> AND ▾
Name :	<input type="text"/>	AND ▾
Desig Status :	<input type="text"/>	AND ▾
Book :	<input type="text"/>	AND ▾
Page :	<input type="text"/>	AND ▾
Lot :	<input type="text"/>	AND ▾
Block :	<input type="text"/>	AND ▾
City Block :	<input type="text"/>	AND ▾
Map Book :	<input type="text"/>	AND ▾
Map Page :	<input type="text"/>	AND ▾
Map Instrument# :	<input type="text"/>	AND ▾
Subdivision :	<input type="text"/>	AND ▾
City\Town :	<input type="text"/>	AND ▾
Freeform :	<input type="text"/>	

[Clear Search Fields](#) [Basic Search](#)

*The AND statement, on the right hand side does not have to be changed.

*Users may enter all or partial information requested for the advance search.

FILTER Your Search Results

ROAM's advance search allows you to narrow your search through a series of functions.

1. Filter by Index Type: Document Type
2. Filter by Party Role: Grantor/Grantee
3. Filter by Date Recorded

Dallas Clerk OPR Results 1 - 25 of 718 for Name:"Jane Smith".
All Records Verified Thro

1 2 3 4 5 6 7 8 9 10 Next

Filter By Index Type	Instrument	Date Recorded	Name	Party Role	Doc Type	Book	Page	Other Name	LegalDescription
<input type="checkbox"/> Assumed Names(22) <input type="checkbox"/> Official Public Records(696)	201000086063	04/09/2010 01:05:58 PM	STANFILL KAREN JANE SMITH TR	Grantee	DEED			STANFILL GREGORY N	LT:20 BLK:A BK:91103 PG:481 CITY:DESOTO SUB:SILVER CREEK CROSSING PHASE III SECTION 4
Filter By Party Role <input type="checkbox"/> Grantee(337) <input type="checkbox"/> Grantor(359) <input type="checkbox"/> Owner(22)	201000114459	05/06/2010 01:40:50 PM	SMITH REBA JANE ABBOTT DECD	Grantee	AH			SCHMIDT CHRISTI R	
Filter By Date Recorded 2010(3) 2009(10) 2008(9) 2007(17) 2006(13) 2005(14) 2004(16)	201000044839	02/24/2010 03:04:37 PM	SMITH LAMBERT MELISSA JANE	Grantee	DEED			SMITH GLEN E	LT:2 BLK:30 CTBLK:5372 BK:16 PG:191 CITY:DALLAS SUB:CASA VIEW HEIGHTS FIFTH INSTALLMENT
	200900275198	09/28/2009 11:07:29 AM	SMITH JANE CORNISH	Grantee	DEED			JASIN RICHARD J SR	LT:1103 BK:2000130 PG:7482 CITY:DALLAS SUB:THE MAYFAIR AT TURTLE CREEK
	200900275199	09/28/2009 11:07:29 AM	SMITH JANE CORNISH	Grantor	DT			CITY NATIONAL BANK OF SULPHUR SPRINGS	LT:1103 BK:2000130 PG:7482 CITY:DALLAS SUB:THE MAYFAIR AT TURTLE CREEK
	200900318850	11/11/2009 09:46:56 AM	SMITH JANE M	Grantee	REL			DALLAS TELCO FEDERAL CREDIT UNION	BK:780 CITY:ROWLETT SUB:THOMAS LUMLEY SURVEY
	200600352913	09/21/2006 12:00:00 AM	SMITH JANE A	Grantee	DEED	0	0	CLASSE CHARLES	LT 14 BLK 16 CTBLK 7060 CLAREMONT DALLAS VOL 33 PG 181
	200600352914	09/21/2006 12:00:00 AM	SMITH JANE A	Grantor	DT	0	0	JPMORGAN CHASE BANK NA	LT 14 BLK 16 CTBLK 7060 CLAREMONT DALLAS VOL 33 PG 181

Once you have decided what type of filter you would like to do the next step would be to click one of the blue links. If you have chosen to filter by document type select the Official Public Records link then select all the document types that apply to your search.

Dallas Clerk OPR Results 1 - 25 of 3375 for RECDATE:[09/01/2010 TO 09/01/2010]
All Records Verified Thro

1 2 3 4 5 6 7 8 9 10 Next

Filter By	Instrument	Date Recorded	Name	Party Role	Doc Type	Book	Page	Other Name	LegalDescription
Filter By Index Type: Official Public Records	201000224368	09/01/2010 04:52:28 PM			DEED				
Filter By Doc Type <input type="checkbox"/> AFF(93) <input type="checkbox"/> AFF(36) <input type="checkbox"/> AGREE(78) <input type="checkbox"/> AH(13) <input type="checkbox"/> AH(18) <input type="checkbox"/> AJ(13) <input type="checkbox"/> AJ(13) <input type="checkbox"/> AL(43) <input type="checkbox"/> AL(56) <input type="checkbox"/> AM(64) <input type="checkbox"/> APP(10) <input type="checkbox"/> APP(216) <input type="checkbox"/> AS(17) <input type="checkbox"/> AS(70) <input type="checkbox"/> ASSMT(20) <input type="checkbox"/> ASSMT(2) <input type="checkbox"/> CCJ(13) <input type="checkbox"/> CORR BOND(4) <input type="checkbox"/> CORR DT(1) <input type="checkbox"/> CORR DT(3)	201000224369	09/01/2010 04:52:28 PM			DT				
	201000224367	09/01/2010 04:52:02 PM			DT				
	201000224365	09/01/2010 04:50:59 PM			DEED				
	201000224366	09/01/2010 04:50:59 PM			DT				
	201000224364	09/01/2010 04:50:48 PM			REL				
	201000224363	09/01/2010 04:50:33 PM			REL				
	201000224362	09/01/2010 04:50:24 PM			REL				
	201000224361	09/01/2010 04:50:14 PM			REL				
	201000224360	09/01/2010 04:49:50 PM			DT				
	201000224358	09/01/2010 04:48:45 PM			DT				
	201000224359	09/01/2010 04:48:45 PM			NOTICE				
	201000224357	09/01/2010 04:48:45 PM			DEED				
	201000224356	09/01/2010 04:39:13 PM			REL				
	201000224355	09/01/2010 04:39:03 PM			REL				
	201000224354	09/01/2010 04:38:54 PM			REL				
	201000224353	09/01/2010 04:38:44 PM			REL				
	201000224352	09/01/2010 04:38:03 PM			DT				
	201000224351	09/01/2010 04:38:03 PM			DEED				
	201000224350	09/01/2010 04:35:43 PM			DT				
	201000224349	09/01/2010 04:35:43 PM			DT				

Now select the green FILTER button.

<input type="checkbox"/> SUBORD AGMT(2)	
<input type="checkbox"/> SUBORD AGMT(84)	
<input type="checkbox"/> TR DEED(5)	
<input type="checkbox"/> TR DEED(25)	
<input type="checkbox"/> VOID(10)	
<input type="checkbox"/> WITH AN(4)	
<input type="checkbox"/> WITH AN(6)	
<input type="button" value="Filter"/>	

PRINTING/EXPORTING SEARCH GRID

The ROAM site allows users to copy the search grid into other programs. With the ROAM system users are able to export to Excel, PDF, or RTF (Word).

Results 1 - 3 of 3 for RECDATE:09/01/2010 TO 09/01/2010
All Records Verified T

Instrument	Date Recorded	Name	Party Role	Doc Type	Book	Page	Other Name	LegalDescription
201000224259	09/01/2010 03:45:24 PM	PELLIZZARI FRANK T	Grantee	REL JDGMT			FORTIS CAPITAL LLC	
201000224259	09/01/2010 03:45:24 PM	FORTIS CAPITAL LLC	Grantor	REL JDGMT			PELLIZZARI FRANK T	
201000224259	09/01/2010 03:45:24 PM	YOUNG DAN G	Grantor	REL JDGMT			PELLIZZARI FRANK T	

Export options: [Excel](#) | [PDF](#) | [RTF](#)

Export [1]

Instrument	Date Recorded	Name	Party Role	Doc Type	Book	Page	Other Name
201000224259	09/01/2010 03:45:24 PM	PELLIZZARI FRANK T	Grantee	REL JDGMT			FORTIS CAPITAL LLC
201000224259	09/01/2010 03:45:24 PM	FORTIS CAPITAL LLC	Grantor	REL JDGMT			PELLIZZARI FRANK T
201000224259	09/01/2010 03:45:24 PM	YOUNG DAN G	Grantor	REL JDGMT			PELLIZZARI FRANK T

Phonetic Search:

What is a Phonetic Search?

ROAM's Phonetic Search uses advanced methods to search across names indexed within the system and return records where the name is pronounced like the name that is being searched on. The phonetic search will only apply these advanced methods to names in the index, and not to other fields. Also, as a result of searching across the indexed names for results that are pronounced like the name being searched on, the phonetic search will bring back more results than a traditional exact name search.

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



[Advanced Search](#)
[What is Phonetic Search?](#)

Dallas Marriage

Results 0 - 0 of

All Records Verifi

Marriage Record Search:

Select the Dallas Marriage icon



Dallas County Clerk's Office

ROAM™

John F. Warren
Dallas County Clerk

Dallas Clerk OPR **Dallas Marriage**

Search

Jane Smith

Marriage Quick-Tip

- On the ROAM's homepage you are able to search by the bride or groom's name within the search box.
- The search will return every instrument indexed as Jane Smith.

Advanced Marriage Search:

Step 1: Select the Dallas Marriage icon and then click Search



Dallas County Clerk's Office

ROAM™

John F. Warren
Dallas County Clerk

Dallas Clerk OPR **Dallas Marriage**

Search

Step 2: Select Advanced Search



Dallas Clerk OPR **Dallas Marriage**

File Assumed Name or Submit Marriage Application

ROAM™

Advanced Search
What is Phonetic Search?

Search Phonetic Search

Dallas Marriage Results 0 - 0 of All Records Verifi



Advanced Search Screen:



[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)

Instrument : AND ▾

License Number : AND ▾

Application Date : From :  To :  AND ▾

Date Married : From :  To :  AND ▾

Name :

[Search](#) [Phonetic Search](#) [Clear Search Fields](#)
[Basic Search](#)

Online Marriage Application:

ROAM allows for the process of online marriage application. Customers are able to fully complete a marriage license application and submit it to the County for further processing.

Step 1: Within the **Message Center** select the text that reads
(Click Here to File an Assumed Name or Submit an Online Marriage Application)

Message Center

My office has continued our efforts to provide the best services and technology available both in Texas and throughout the Country. In order to increase the overall searchability of our records, our ROAM site has been updated to include Phonetic Search functionality. This functionality allows users to search based on how a name is pronounced, not just how it is spelled. In the future my office may charge a fee for the use of these, and other, premium features that we intend to add to the ROAM site, however for now we have provided them to you free of charge.

- John F Warren, Dallas County Clerk

Learn help tips about ROAM [HERE!](#)

View ROAM's latest Dashboard functionality [HERE!](#)

- [Click Here to File an Assumed Name or Submit an Online Marriage Application](#)

Step 2: Select the Marriage Application link.

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



[Assumed Name](#) | [Marriage Application](#)

Step 3: Proceed to fill out the online marriage application

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



[Assumed Name](#) | [Marriage Application](#)

Online Marriage Application

* = Required Field
* = Invalid Data

Male Applicant:

First Name Middle Name Last Name

Current Address:

Street Name City or Town County State/Country Zip Code

Birth Information:

SSN Age Date of Birth City of Birth County of Birth State of Birth

Other Details:

I have not been divorced in the last 30 days
 I am not presently married and the other application is not presently married
 I am not presently delinquent in the payment of court-ordered child support

Step 4: Once the application is complete click the submit button and wait for the confirmation number. Bring your reference number into the Dallas County Clerk's office for the purchase of your marriage license.

The Marriage License on-line application process is provided as a convenience for Internet users. We do not provide technical assistance in the use of the Internet. If you experience problems in completing the application and/or **DO NOT receive a confirmation number** you must come into the Dallas County Clerk's office to obtain your Marriage License. If you successfully completed your application and **RECEIVE A CONFIRMATION NUMBER** you must still come into our office to obtain your marriage license.

Reference Number

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



[Assumed Name](#) | [Marriage Application](#)

Thank you for using the online services.

Your Marriage Application reference number is: **14532**

Marriage applications may also be started online. Once the application is submitted and you receive your confirmation number, both applicants must come to the County Clerk's Office to pay the required filing fee and then obtain their license

Note: Your Internet Online Application will only be kept on file 30 business days from the date submitted to the Clerk and Recorders Office.

* Both applicants must now come into the County Clerk's office to pay the required filing fee to obtain their marriage license.

Assumed Name Filing:

ROAM allows for the process of online Assumed Name application/DBA. Customers are able to fully complete an Assumed Name application/DBA application and submit it to the County for further processing.

Step 1: Within the **Message Center** select the text that reads
(Click Here to File an Assumed Name or Submit an Online Marriage Application)

Message Center

My office has continued our efforts to provide the best services and technology available both in Texas and throughout the Country. In order to increase the overall searchability of our records, our ROAM site has been updated to include Phonetic Search functionality. This functionality allows users to search based on how a name is pronounced, not just how it is spelled. In the future my office may charge a fee for the use of these, and other, premium features that we intend to add to the ROAM site, however for now we have provided them to you free of charge.

- John F Warren, Dallas County Clerk

Learn help tips about ROAM [HERE!](#)

View ROAM's latest Dashboard functionality [HERE!](#)

- [Click Here to File an Assumed Name or Submit an Online Marriage Application](#)

Step 2: Select the type of Assumed Name form which you're applying for.

- Unincorporated Business: Register within Dallas County.
- Incorporated Business: Register within the State of Texas.

[Dallas Clerk OPR](#) [Dallas Marriage](#)

[File Assumed Name or Submit Marriage Application](#)



[Assumed Name](#) | [Marriage Application](#)

Fictitious Business Names Filing

Select Filing Type:

- Assumed Name Certificate Of Ownership For UnIncorporated Business
- Assumed Name Certificate Of Ownership For UnIncorporated Business
- Assumed Name Certificate Of Ownership For Incorporated Business

Step 3: Once you have identified the type of form select next.

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[File Assumed Name or Submit Marriage Application](#)



[Assumed Name](#) | [Marriage Application](#)

Fictitious Business Names Filing

Select Filing Type:

